

**CALIFORNIA ARMY NATIONAL GUARD (CAL ARNG)  
ACTIVE DUTY GUARD/RESERVE (AGR)  
STATEWIDE TOUR ANNOUNCEMENT**

- 1. Tour Number:** 111- 08
- 2. Position Title:** Training NCO (DMOS 19D30) (UIC WPZ7B0) (UMR 201/04)
- 3. Unit/Location:** Troop B, 1-18<sup>th</sup> Cavalry 304 E. Park Ave. Escondido, CA 92025
- 4. Opening Date of Job Announcement:** 5 August 2008
- 5. Closing Date:** 5 September 2008
- 6. Maximum Grade:** E6
- 7. Minimum Grade:** E5
- 8. Personnel Eligible to Apply:** (X) Male ( ) Female ( ) OFF ( ) WO (X) ENL

**Note: Applicants on Active Duty Title 10 must ETS within 45 days of closing date.**

*Note Statewide means: Must be a California Army National Guard Member in order to apply.*

**NOTE: A favorable drug screening test within 15 days of initial entry into the AGR program is mandatory. Failure to comply with this policy will have your AGR tour revoked.**

a. **Stabilization policy:** AGR personnel are required to serve a minimum of 24 months if MOSQ, 36 months if non-MOSQ, in any full-time position before they will be considered for another AGR position within the state.

b. For the purpose of sustainment requirements, Soldiers that are selected in the AGR program in a position commensurate with their current grade will be removed from the promotion list upon the effective date of hire for a period of 12 months. A memorandum of understanding will be required by the selected Soldier prior to orders being published by this headquarters.

c. Applicants are required to obtain the DMOS of 19D within one year of accession. Soldiers who have not completed initial entry training (IET) are ineligible to apply. Soldiers applying must meet the physical demand, rating, and qualifications for the initial award of the MOS IAW DA Pam 611-21.

d. Soldiers applying must meet the following eligibility criteria IAW DA Pam 611-21:

- (1) Physical demands rating of very heavy.
- (2) Physical profile of 111121.
- (3) A minimum score of 90 in aptitude area CO.
- (4) Formal training (completion of MOS 19D course conducted under the auspices of U.S. Army Infantry school) mandatory. **Applicants who are SSG must be currently MOSQ 19D.** Highest rank to attend reclassification training is SGT. Administrative reductions before hire will not be authorized.

e. Must be able to obtain a SECRET Security Clearance within one year of accession.

**9. Selecting Supervisor:** Commander, 1-18 Cavalry

10. Military Status: Full-Time Military Title 32 Section 502 (f) (AGR)

11. Applicants must, as a minimum, submit the following documents: **If required item(s) are missing from your packet it will be returned to the applicant due to lack of information:** (Please No binders, No document Protectors)

a. NGB Form 34-1 (with signature and date). Ensure that you annotate both Tour Number and Position Title on the top of page one, of the application.

b. Three-quarter-length photograph in class A or dress blues uniform made within the previous 12 months ("official" military photograph is not required). Theater specific uniform acceptable if deployed.

c. **Certified copy** of DA form 2-1 or DD 1966-1, or Recruiter's Worksheet demonstrating qualifying ASVAB/AFCT scores. (*Certified Copy - See frequently asked questions*)

d. Last 3 NCOERs. (**Supervisor must provide written statement/memo providing information as to why soldier's NCOERs are not available**). Applicants in the grade of recently promoted E5s or E4s must submit at least one current letter of recommendation in lieu of this requirement ensure that this letter is dated within 45 days of effective date of vacancy announcement and that it highlights job assignment, duties, and capabilities).

e. **Certified copy** of current DA Form 705 (APFT), within six months for current AGR soldiers, and within 12 months for traditional guardsmen, ensure that height and weight are annotated (*Certified Copy - See frequently asked questions*)

f. Must meet standards IAW AR 600-9, submit body fat worksheet, (if applicable).

g. Current MEDPROS Printout (Available on AKO) Medical Exams not to exceed 5 years for MDAY, 24 months for current AGR.

- h. DA Form 4970 Cardiovascular screening (over 40 soldiers) if applicable.
- i. **All DD forms 214** (copy must include bottom portion that identifies SPD code)
- j. RPAS statement. Note: We recommend that you have a member of your unit review your application prior to submission to our office.
- k. ***Copy of valid drivers license and current DMV print out (with in six months) must be enclosed with this packet.***

\*\* We recommend that you have a member of your unit review your application prior to submission to our office.

12. Applicants who answer YES to questions 8 or 12 – 18 of section IV, NGB Form 34-1 or have not completed initial entry training (IET) are ineligible to apply to include: **DD214(s) that have unfavorable remarks to include; unsatisfactory Performance, Misconduct, Dropped from the Rolls (DRF) Unsuitability/Unfitness or in lieu of court-martial AR 135-18, AR 135-91 Chapter 4, 26, AR 135-178 Chapter 8, 3, and 635-200 Chapter 11.**

\*\*We recommend that you have a member of your unit review your application before submission to our office.

13. Applicants selected for AGR, and meeting any one of the following disqualification, will require a HQDA, DCSPER waiver prior to entry.

- a. Unable to serve at least five (3) years on AGR Status prior to achieving eighteen (18) years-active federal status or mandatory removal date.
- b. Entitled to military retired pay.

14. Duties and Responsibilities: Responsible for accomplishing the Commander's plans and programs to attain the unit's training and mobilization readiness objectives.

Maintains mobilization files, training files, physical security files, training library, and unit MOS qualification training program.

Prepares quarterly Unit Status Report (USR), annual TAM, monthly training schedules, monthly payrolls, reports, briefing materials, ammunition requests, training site requests, and other reports as directed by the Commander and/or AGR NCOIC.

Attends all unit training assemblies, additional training assemblies and annual training periods. Attends MOSQ schools, additional skill identifier (ASI) required schools, and training courses conducted by the National Guard Professional Education Center.

Performs other duties as assigned.

15. **Submit application to:** Joint Forces Headquarters (JFHQ), ATTN: CAJS-J1-HR-AGR, Box 37, 9800 Goethe Road, Sacramento, CA 95826-9101. **Please Do Not call this office with questions to your application to see if we have received it, you will be notified by mail please see Frequently asked questions on our web page.**

NOTE: If you require a certified copy of DA Form 2-1 and/or Enlisted Record Brief (ERB) and/or RPAS statement, call 916-854-3268. **COMPLETE APPLICATION (TO INCLUDE ALL REQUIRED DOCUMENTS) MUST BE RECEIVED IN HR-AGR NOT LATER THAN THE CLOSING DATE SHOWN IN BLOCK #5.** Additional copies of this announcement may be obtained from our website at [www.calguard.ca.gov/cahr](http://www.calguard.ca.gov/cahr).

16. Soldiers selected (other than on-board AGR soldiers) are required to provide evidence of Chapter 2 or 3 medical examination, taken not more than 24 months prior to the AGR tour start date. If Chapter 2 or 3 are more than 6 months old but less than 24 months, the DA Form 7349 must be accomplished within 60 days prior to the first day of AGR duty to ensure that Chapter 2 or 3 standards continue to be met. The medical examination must indicate compliance with the requirements of chapter 2 or 3 (AR 40-501) and accomplished at an active military medical facility or Military Entrance and Processing Station (MEPS). Human Immune Deficiency Virus (HIV) testing for all soldiers will be accomplished within 6 months prior to initial entry.

**NOTE: A favorable drug screening test within 15 days of initial entry into the AGR program is mandatory. Failure to comply with this policy will have your AGR tour revoked.**

17. Equal opportunity: The California National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, national origin, political affiliation, marital status, or any other non-merit factor.